

THE COMMISSION ON ADMINISTRATIVE JUSTICE
(Office of the Ombudsman)



Hata Mnyonge ana Haki

ATI REVIEW APPLICATION NO. CAJ/ATI/NSDC/012/109/26

CLAUDER MUSI.....APPLICANT

VERSUS

NATIONAL SYNDemic DISEASE CONTROL.....RESPONDENT

RULING

The Commission is established under Article 59(4) of the Constitution and the Commission on Administrative Justice Act, 2011 with the mandate to address complaints of improper conduct in public administration, with authority to conduct investigations, issue summons to public officers and compel the production of documents. It also serves as the oversight institution on the implementation of the right to access information under the Access to Information Act, 2016.

The Commission received an application for review dated 6th March 2026, from the Applicant indicating that he had requested for information from the Respondent vide a letter dated 20th January 2026. The request related to payment details of his gratuity payment. In his application, the Applicant sought for information/documents relating to ; -

- I. Gratuity payment-pay advice
- II. Schedule of Gratuity Computation Schedule
- III. P9 data form for tax returns

The Commission vide the letter dated 6th March 2026 wrote to the Respondent notifying them of the application and requesting for an institutional report relating to the request for information.

The respondent wrote to the Commission vide the letter dated 9th March, 2026 and provided the following information/documents;

- I. Gratuity payment-pay advice,
- II. Schedule of Gratuity Computation Schedule and
- III. P9 data form for tax returns as per your request for information.

That vide the Applicant's email dated 11th March 2026, he informed the Commission that the information supplied by the Respondent was sufficient and that the Commission should proceed to close the matter.

THE COMMISSION, holds that the response hereof sufficiently addresses the Request for Review Application dated 20th January 2026 and shall proceed to close the present Application in line with Section 22(3)(a)(ii) of the ATI Act.

Dated, Signed and **Issued** at **Nairobi** this...**22nd** ... day of**APRIL.....2026**



DOROTHY JEMATOR
ACCESS TO INFORMATION COMMISSIONER

Chief Executive Officer

National Syndemic Diseases Control Council
Landmark Plaza
P.O. Box 61307 – 00200

NAIROBI.

Email: communication@nsdcc.go.ke (Your Ref:NACC/ADM/1/43 The letter dated 9TH march 2026 is hereby acknowledged and contents therein noted).